



KERALA GAZETTE

കേരള ഗസറ്റ്

PUBLISHED BY AUTHORITY

ആധികാരികമായി പ്രസിദ്ധപ്പെടുത്തുന്നത്

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| Vol. II | THIRUVANANTHAPURAM, TUESDAY തിരുവനന്തപുരം, ചൊവ്വ | 25th June 2013 2013 ജൂൺ 25 | No. | 26 |
| വാല്യം 2 | | 4th Ashadha 1935 1935 ആഷാഢം 4 | നമ്പർ | |

PART IV

Private Advertisements and Miscellaneous Notifications

KERALA FOREST DEVELOPMENT CORPORATION LTD.

(A Govt. of Kerala Undertaking)

Registered Office: 'Aaranyakom', Karapuzha, Kottayam-686 003

NOTIFICATION

No. E1-3826/12.

6th March 2013.

In exercise of the powers conferred by Section 3 of the Kerala State Right to Services Act, 2012 the Government of Kerala hereby notify the services in Kerala Forest Development Corporation Ltd. that will be rendered to public and the details of Designated Officers, stipulated time limit, the First Appellate Authority and the Second Appellate Authority, in respect of Kerala Forest Development Corporation Ltd., as specified below in Schedule, namely:—

| Sl. No. | Service | Time Limit (days) | Authorized Officer | 1st Appellate Authority | 2nd Appellate Authority |
|---------|--|-------------------|-------------------------------|----------------------------------|-------------------------|
| 1 | Confirmation of sale of Standing Plantations | 30 | Divisional Manager (Division) | Divisional Manager (Head Office) | Managing Director |
| 2 | Confirmation of Tender of construction works | 30 | Divisional Manager (Division) | Divisional Manager (Head Office) | Managing Director |
| 3 | Confirmation of sale of usufructs (Pepper, Cashews etc.) | 30 | Divisional Manager (Division) | Divisional Manager (Head Office) | Managing Director |
| 4 | Finalisation of bids for procurement | 30 | Divisional Manager (Division) | Divisional Manager (Head Office) | Managing Director |
| 5 | Refund of EMD | 30 | Divisional Manager (Division) | Divisional Manager (Head Office) | Managing Director |
| 6 | Refund on cancellation of reservation (tourism) | 15 | Divisional Manager (Division) | Divisional Manager (Head Office) | Managing Director |
| 7 | Redressal of complaints | 10 | Divisional Manager (Division) | Assistant General | Managing Director |

| | | | | |
|---|----|----------------------------------|--|-------------------|
| 8Settlement of Gratuity | 30 | Divisional Manager (Division) | Manager Assistant General Manager | Managing Director |
| 9EPF Claim Settlement- Submission of forms to EPF authorities | 60 | Divisional Manager (Division) | Assistant General Manager | Managing Director |

Kottayam. (Sd.)
Managing Director.

Explanatory Note

(This does not form part of the notification, but is intended to indicate its general purport.)

Section 3 of the Kerala State Right to Services Act, 2012 (8 of 2012) empowers the Government to notify the services in each Department that will be rendered to public and the details of designated officers, stipulated time limit, First Appellate Authority and Second Appellate Authority. Accordingly, the Kerala Forest Development Corporation Ltd. have decided to notify the same.

The notification is intended to achieve the above object.